

Woodcrest Retreat Policies

General Camp Policies

- All accounts should be paid in full upon arrival unless other payment terms were made with the office. Outside of office hours, please leave payment in the lock box in the lobby outside the office or in the envelope provided in the Welcome Packet.
- Deposit payments are non-refundable. If cancellations are made 2 months prior to scheduled date, deposit may be transferable to another date within 6 months of current scheduled date. EXCEPTIONS to this rule may be inclement weather, approved by office staff.
- **Please read all our policies before starting your time at Woodcrest. If you feel you cannot abide by these rules, please advise the office and your fee may be refunded.**
- **The management and employees of Woodcrest Retreat are *not* responsible for accidents or injuries and loss of property of any kind to you or your guests or visitors.**
- **Medical Emergencies please call 911** and notify the on-call staff or weekend host.
- Rental groups are **fully responsible** for the health, supervision, and medical care of their participants.
- Each group should designate at least one on-site adult leader to act as the primary medical contact.
- Woodcrest staff are **not medical professionals** and do not provide medical care.
- **SPEED LIMIT within the campground is 5-MPH.**
Pedestrians have the right of way. Please watch for children on bicycles.
- **Pets must be kept on a leash and supervised at all times.** Owners are responsible for cleaning up after their pets. **NO pets are permitted in or 20 ft. from any building!** If you are renting a cabin and are seen with a pet inside, you will be charged a \$300.00 cleaning fee. Current **rabies certificates** must accompany any dog or cat brought into the campground.
- **Please respect other guests** by not walking, running, riding bicycles or parking on occupied campsites.
- **Playground equipment** and campground facilities are used *at your own risk*. Sports equipment should be returned in good condition to its appropriate holders.
- **Volleyball courts and baseball diamonds** are for all retreat users and are on a first-come basis OR unless prior reservations have been made. Please limit the play time to 2 hours.
- **Modesty is always expected on Woodcrest property. The swimming pool and waterslide are open to all lodging and campground patrons from Memorial Day to Labor Day. See pool booth for a copy of our pool hours & rules. Specific pool policies:**
 - **Females:** A one-piece suit or tankini that covers the midriff. A dark colored T-shirt must be worn if the midriff is exposed. Cover-ups and footwear must be worn when away from water activities.
 - **Males:** Boxer style suits that reach mid-thigh. Shirt and footwear must be worn when away from water activities.
- We ask that **guests use the restroom and shower facility** pertaining to their biological sex.
- **ALCOHOL** beverages and **Illegal Drugs** are **NOT** permitted on retreat property.
- **SMOKING is discouraged and is not permitted within 100 feet of any Building or Pavilions. No smoking allowed within the fenced Pool area!**
- **Firecrackers, fireworks, BB guns or explosives** of any type are **NOT** permitted on retreat property.
- **Only licensed firearms permitted** on retreat property but are **NOT** permitted to be recreationally discharged.
- **ATV's, golf carts, motorized bikes, and recreational horses** are **NOT** permitted on retreat property.

- We allow **Christian music** but please keep sound levels at a volume to respect other groups renting nearby. If we receive complaints music will need to be turned down. Live music is not permitted but requests can be made for limited exceptions.
- We permit **Dancing** that is an expression of **worship and is honoring to God**. This is not permission to have general dancing.
- The use of candles in our meeting rooms is permitted but flames should be contained in a container to keep wax from getting on tables and floors.
- No using glitter or confetti in our meeting rooms, since it does not clean up easily.
- If hanging decorations from the walls in our meeting rooms, do not use tacks or nails. Use materials that will not leave marks or damage paint. Please remove all decorations when event is over.
- **Prior to departure** at your campsite space, it should be: Clean, trash placed in the nearest dumpster, and tables in proper location. Lodging, pavilion, and meeting room guests should follow the departure checklist posted at your rental location. Failure to follow the posted clean-up checklist or damage of property could incur a clean-up/damage fee.
- **Anyone who creates a nuisance or cannot conduct himself/herself properly will be asked to leave the premises. This will result in a forfeiture of any refund.**
- **Remember, You Are On Private Property.**
- **Report all maintenance** needs to the office. On-call staff contact information is in the office lobby. Anything broken will be the group's responsibility.

Lodging & Campground Policies

- **Go directly to your campsite and then check-in at the camp office upon arrival unless registered by a group leader. All lodging guests check-in at the camp office upon arrival unless registered by a group leader.**
- **Check In: Campsites 4:00pm and Cabins 5:00pm. Check Out: 3:00pm**
Arrival before 3:00pm or check out after 5:00pm may result in additional charges.
3rd week in June through 1st week in August: Campsites Check-in at 4:30pm
- **Only one (1) licensed vehicle and RV unit permitted per campsite.** There is an additional car parking fee of \$3.00. Park additional vehicles in the main parking lot by the Indian Rock Center.
- **QUIET HOURS are from 10:00PM to 8:00AM.**
Report any disturbances to the weekend host immediately.
- **Fires** will be permitted **ONLY** in fire rings provided. Fires **must** always be attended by an adult and **must** be extinguished with water before leaving the campsite or retiring for the night.
- No **projected movies** on a big screen in the campground.
- **Bike riding is permitted from 8:00am to dusk. Please stay OFF concrete walk and porch at the Indian Rock Center.** Guests are expected to follow PA bike helmet guidelines which state that anyone under the age of 12 must wear a helmet when riding a bicycle. Failure to do so is at your own risk.
- We are a family campground, and we welcome children; however, please remember they are your responsibility. **Please supervise children at all times.**
- **There is a Day Guest fee of \$3.00 for anyone visiting a campsite.** Payment can be made in the office or placed in the deposit box in the office lobby.
There are Additional Charges for Day Guests using the waterslide and pool.
- Each site may have up to **8 people** on their site. A \$15.00 per person (over 3 years old) fee applies for any guests over eight people, which includes the use of our pool.
- **Lodging guests** must provide their own linens, towels, cookware, place settings, and food.

Policies subject to change at the management's discretion