



225 Woodcrest Drive, Ephrata, PA 17522

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**To: Parents/Guardians of campers registered for
Outbound West Virginia, July 8-12, 2024**

Thank you for registering your child for Woodcrest's outbound camp! We look forward to providing a fun, faith-filled and enriching experience for your camper.

MONDAY MORNING CHECK-IN: 9:00—9:30 AM (No earlier please) at Poplar View Pavilion. The Overnight Camp sign will direct you after you enter the property. Please drive slowly.

PLEASE BRING TO MONDAY MORNING CHECK-IN:

1. Final payment (check or cash or credit)
2. Authorization for Medication Administration Form (if needed)
(Any medications must be in original, labeled container)
3. Camp Memories Order Form (optional)

CAMP ACTIVITIES will include a 5 day/4 night outdoor experience including hiking, rafting, and on-the-road camp fun. Each night will be spent in tents at an outfitted campsite in West Virginia.

PICK UP: Arrive promptly Friday at 6:00 PM at the Poplar View Pavilion for our parent program.

If you have any other questions, please call (717) 738-2233. Thank you and may God bless your summer. See you soon!

***NEW SUMMER 2024* All early pickups, late drop-offs, and other office related matters will be addressed in the Summer Camp Office in lower IRC, rather than the Main Office.**

Joel Wayde
Asst. Program Director

Alaina Martin
Cf xgpwtg'F ktgevt

Adam Fox
Program Director

Things to Bring

Camper's gear list:

- Bible (if you have one)
- sleeping bag, pillow
- swimsuit (one piece)
- towel
- rain coat
- jacket / sweatshirt
- soap / shampoo
- toothbrush, toothpaste
- insect repellent
- sunscreen
- water bottle (name labeled)
- flashlight
- close-toed shoes
- flip flops/sandals/crocs
- **backpack**
- comfortable clothing

DRESS GUIDELINES:

We encourage campers to choose modest clothing. Campers may be asked to change if their clothing does not adhere to the dress guidelines as listed on the enclosed Summer Camp Information Sheet.

Please do not bring:

- ✓ radios, iPods, MP3s, etc.
- ✓ electronic toys
- ✓ cell phones, tablets
- ✓ pocket knives
- ✓ food or candy

OVERNIGHT CAMP FAQs

When is pick up and drop off?

ARRIVAL/DEPARTURES Please see welcome sheet for exact dates and times

Can I pay my balance when I arrive?

PAYMENT OF CAMP The remaining payment must be paid on Monday morning at the registration table.

What is Woodcrest's refund policy?

REFUND POLICY All deposits are non-refundable & non-transferable. No refunds will be given except for medical emergencies. Children that are sent home for inappropriate behavior or homesickness are not eligible for a refund.

What do I need to bring at pick-up?

Campers will only be released to persons listed as authorized to pick up. If you need to update this information you can do so on Campwise under the camper profile form. Please make sure to bring photo identification when picking up your camper because it is required that we verify your identity, regardless of your relationship to the camper. This applies to anyone picking up a camper from camp.

What safety measures does Woodcrest pursue?

FIRST AID AND SAFETY - Our summer staff team includes a Health Care Provider who is trained in first aid administration. We ambitiously recruit counselors and staff members that possess quality Christian character, obtaining all necessary background checks and clearances. We also ensure all staff are CPR certified. The Adventure Director is also wilderness first-aid certified.

What should I do if my camper has special dietary needs?

We are limited in our ability to accommodate special diets. If your camper needs a special diet while at camp please bring prepared food, labeled by meal, for them to Check-in. We will make sure it is stored properly and is given to them at the appropriate time. Any allergies should be noted on the camper medical form.

How does Woodcrest assign lodging?

Woodcrest assigns lodging by biologically born sex in according with the faith statement found on our website.

Is there a dress code?

DRESS GUIDELINES- All clothing should be modest and suitable for outdoor activities. Please avoid clothing with images or wording contrary to Christian principles.

SHORTS: Mid-thigh or longer and not form fitting (please no writing on backside).

SHIRTS: Please avoid form fitting or low cut shirts. Midriff must be covered. Any tank tops need wide shoulder straps.

SHOES: Close-toed footwear or sturdy sandals only. Please bring an extra pair.

FLIP-FLOPS: These can only be worn when going to and from the pool or showers.

JEWELRY: Jewelry is generally discouraged in the active, outdoor setting of camp. Loose or dangling jewelry such as hoop earrings that pose a safety hazard are not allowed.

SWIMSUIT POLICY

Girls - Modest one-piece swimsuit, or a tankini-only if the fabric overlaps and does not show midriff (no bikinis). Boys - Swimsuits should be mid-thigh or longer.

What if my camper has a BHT?

BHT personnel or other types of behavioral supports are not permitted at overnight camp.

In what scenario would Woodcrest send my camper home early?

BEHAVIOR EXPECTATIONS - In the event that a camper's behavior is a hindrance to the rights or the safety of others, or the program, Woodcrest Retreat reserves the right to dismiss the camper upon consultation with the parent.

What items are not allowed at camp?

ELECTRONICS AND OTHER ITEMS TO LEAVE AT HOME - Summer camp provides children with a great opportunity to 'unplug' from their daily routine in a fun and exciting way. Woodcrest is also a place where we strive to put relationships with one another and God first. Electronic devices often hinder these goals and increase the likelihood of behavior problems. So, please make sure your camper leaves all electronics such as cell phones, ipods, cd/mp3 players, apple watches and similar devices at home because they are not permitted at camp.

Pocket knives are also not permitted at camp. Staff reserves the right to confiscate any item that compromise the safety, goals and values of camp for the duration of the program until dismissal.

Outbound Camp Memories

Camp T-Shirt

- New design!
- Available for purchase at Check-in.
- \$10



CAMPER MEDICATION PRESCRIBER/PARENT AUTHORIZATION

If a camper must receive medication during his/her time at camp, please bring this completed form, along with the medication to camp registration. Present this completed form and medication to the Health Care Staff member at registration. Medication must be in the original, unopened, sealed container and be properly labeled with the campers name, prescriber's name, date of prescription, name of medication, dosage, strength, time interval, route of administration and the date of drug expiration when appropriate.

CAMPER INFORMATION

Campers Name _____ Todays Date: _____

MEDICATION #1

Name of Medication _____ Reason for Taking _____

Time of Day: _____:_____ am / pm Dosage: _____ Notes: _____
 _____:_____ am /pm Dosage: _____ Notes: _____
 _____:_____ am /pm Dosage: _____ Notes: _____

Does medication require refrigeration? Yes No

MEDICATION #2

Name of Medication _____ Reason for Taking _____

Time of Day: _____:_____ am / pm Dosage: _____ Notes: _____
 _____:_____ am /pm Dosage: _____ Notes: _____
 _____:_____ am /pm Dosage: _____ Notes: _____

Does medication require refrigeration? Yes No

MEDICATION #3

Name of Medication _____ Reason for Taking _____

Time of Day: _____:_____ am / pm Dosage: _____ Notes: _____
 _____:_____ am /pm Dosage: _____ Notes: _____
 _____:_____ am /pm Dosage: _____ Notes: _____

Does medication require refrigeration? Yes No

PARENT AUTHORIZATION

I authorize the Summer Camp Health Director of Woodcrest Retreat the task of assisting my child in taking the above medication(s).

Signature of Parent _____ Date _____ Phone _____ Cell _____

Outbound Camper Safety Parent Contract

Woodcrest Retreat is committed to camper safety. To that end, we have set stringent measures in place to guarantee that our trips are safe & enjoyable. In order to maintain camper safety, campers need to show that they are able to listen to and follow directions from our Outbound camp staff. If the Outbound staff contacts us mid-trip and informs us that they feel they are unable to maintain control of any certain camper, we will make the decision as to whether or not they need to go home. Here is an explanation of what the lead-up to that decision will look like:

Strike 1: the behavior of concern is addressed by the camper's counselor, a reprimand is given along with an appropriate punishment, if applicable.

Strike 2: the behavior of concern is brought to the attention of the Adventure Director, who will discuss with the people of interest the situation, offer correction, and divvy out appropriate discipline. At this point, the Adventure Director will contact Woodcrest leadership and update us on the situation, and we will in turn let you (the parent) know that your camper is currently at Strike 2 in this process.

Strike 3: the behavior of concern has persisted to a point where the Adventure Director feels that they are no longer able to safely care for the camper in question, or the other campers in the group are no longer able to be cared for properly due to the camper exhibiting the behavior of concern. This will result in an immediate call to Woodcrest leadership, who will make the decision as to whether the camper needs to leave.

The goal with this system is not to send a camper home for making 3 mistakes, the Outbound staff will be making the judgement calls on if a camper needs to move from no strikes to strike 1, from strike 1 to strike 2, etc. If the staff are no longer able to secure the safety of the group because of the behavior of an individual, we can no longer safely have that individual on the trip.

If your camper needs to leave an Outbound trip, you (the parent) will be contacted and told that the camper needs immediate pickup. We will give you a timeframe that you need to arrive at the pickup location to collect your camper. If you are unable to arrive in that timeframe, Woodcrest will send staff to pick them up for you and bring them back to camp. This will incur a fee of \$300, and we would ask you to then come pick them up from camp at the earliest opportunity.

Therefore, I (as a parent) agree to my camper following this discipline policy and will adhere to the standards set for pickup & safety as outlined above.

Failure to sign this document will result in your camper being removed from the Outbound trip in question.

Date:

Parent Signature: