

## OVERNIGHT CAMP INFORMATION SHEET 2019

### ARRIVAL/DEPARTURES

**Check-in** and camper drop-off happens between **9:00 to 9:30am** on the first day of camp at Poplar View Pavilion. (Please be prompt)

Each camp week ends with a Parent Program at 6:00pm followed by Camper Pick-Up held at Poplar View Pavilion.

If you will need arrangements for picking up your camper outside of the typical camp schedule please see the Overnight Camp Director at Check-in to fill out a Special Arrival and Departure Form.

**PAYMENT OF CAMP**- The remaining payment must be paid on Monday morning at the registration table. All payments must be made by check or cash (sorry no credit cards).

**REFUND POLICY** - All deposits are non-refundable & non-transferable. No refunds will be given except for medical emergencies. Children that are sent home for inappropriate behavior or homesickness are not eligible for a refund.

**CHILD PICK-UP AUTHORIZATION** - Campers will only be released to persons listed on the enclosed Child Pick-up Authorization Form.

Please make sure to bring photo identification when picking up your camper because it is required that we verify your identity, regardless of your relationship to the camper. This applies to anyone picking up a camper from camp.

**CAMP VISITATION** - In order to provide a safe environment for all campers visitors are discouraged and must be approved by the administration before visiting. All guests must register at the office before proceeding into camp. If you need to drop off an item for your camper please label it with your camper's name leave it with the office. Camp leadership will pick it up there and give it to your camper.

**FIRST AID AND SAFETY** - Our summer staff team includes a First Aid Provider who is trained in first aid administration. In addition, a camp administrator lives on-site during the camp program. Furthermore we ambitiously recruit counselors and staff members that possess quality Christian character, obtaining all necessary background checks and clearances. We also ensure all staff are CPR certified.

**POOL** - All campers must take a swimming test before entering the pool. The pool is supervised by both counselors and certified lifeguards.

**DRESS GUIDELINES**- All clothing should be modest and suitable for outdoor activities. Please avoid clothing with images or wording contrary to Christian principles.

**SHORTS**: Mid-thigh or longer and not form fitting (please no writing on backside).

**SHIRTS**: Please avoid form fitting or low cut shirts. Midriff must be covered. Any tank tops need wide shoulder straps.

**SHOES**: Close-toed footwear only. Please bring an extra pair.

**SANDALS AND FLIP-FLOPS**: These can only be worn when going to and from the pool or showers.

**JEWELRY**: Jewelry is generally discouraged in the active, outdoor setting of camp. Loose or dangling jewelry such as hoop earrings that pose a safety hazard are not allowed.

### SWIMSUIT POLICY

Girls - Modest one-piece swimsuit, or a tankini-only if the fabric overlaps and does not show ANY midriff (no bikinis).

Boys - Swimsuits should be mid-thigh or longer.

**GIFT SHOP** - Each camper will have the opportunity to visit the Gift Shop during the week. Camper spending money will be collected at Check-in. A variety of adult and children items that range from \$0.50 to \$23.00 are available. Such items include: sweatshirts, backpacks, American Girl doll clothes, flashlights, water bottles, stuffed animals, toys, jewelry, journals, mugs, candy, ice cream novelties and more.

**SNACK BAR** - Open in the evening after fireside and during pool hours. Items available at the snack bar include: soft pretzels, hot pockets, popcorn, slushies, root beer floats, ice cream, etc. Items range from \$0.50 - \$3.00

**BEHAVIOR EXPECTATIONS** - In the event that a camper's behavior is a hindrance to the rights or the safety of others, or the program, Woodcrest Retreat reserves the right to dismiss the camper upon consultation with the parent.

TSS personnel or other types of behavioral supports are not permitted at overnight camp.

### SPECIAL DIETS AT CAMP

*Concerning peanut and tree nut products:* As a rule we do not use peanut or tree nut products in the meals and snacks we provide. (Although some prepackaged snacks we provide are often labeled as manufactured in facilities that handle peanuts and tree nuts.) However, please note that snacks and candy with peanuts and tree nuts are available for purchase in our Gift Shop and Snack Bar.

*All other special diet concerns:* We are limited in our ability to accommodate special diets. If your camper needs a special diet while at camp please bring prepared food, labeled by meal, for them to Check-in. We will make sure it is stored properly and is given to them at the appropriate-time.

### CAMPER COMMUNICATION

**Postal Mail** Campers enjoy getting letters from loved ones while at camp. Pre-camp-addressed envelopes are available for you at Check-in to make sending postal letters to your camper easy. Postal mail that arrives for campers is distributed every evening after dinner. Please note that it often takes 2-3 days for postal letters to arrive at camp from most local areas. (Letters for Explorer week campers should be left with the registrar at Check-in due to the shortened camp week.) Campers are encouraged to write letters to friends and family. Outgoing camper mail is collected and mailed each day.

**E-Mail** You are able to send your camper *one-way* emails from the dashboard of your Campwise account. There is no charge for this service. The Campwise login page can be found on the Woodcrest Retreat website, on the Overnight Camp page, on the right hand side under Resources. Any emails sent though this system by 3:00pm will be distributed that evening at mail call. If you submit an email after 3:00pm it will be given to them at mail call the next evening. While campers are not able to reply to or send emails they are encouraged to write letters to friends and family.

**ELECTRONICS AND OTHER ITEMS TO LEAVE AT HOME** - Summer camp provides children with a great opportunity to 'unplug' from their daily routine in a fun and exciting way. Woodcrest is also a place where we strive to put relationships with one another and God first. Electronic devices often hinder these goals and increase the likelihood of behavior problems. So, please make sure your camper leaves all electronics such as cell phones, ipods, cd/mp3 players, apple watches and similar devices at home because they are not permitted at camp.

Pocket knives are also not permitted at camp. Staff reserves the right to confiscate any item that compromise the safety, goals and values of camp for the duration of the program until dismissal.