

DAY CAMP INFORMATION SHEET

ARRIVAL/DEPARTURES: please be prompt

Monday Check-in: 8:15 am – 8:45 am

Drop off – Tuesday through Friday – 8:50am – 9:00am

Pick up – Monday through Friday – 3:50pm – 4:00pm

Please let us know if your child will be absent or if there is a change in drop-off or pick-up schedule. If your child needs to leave early during the week, please see the Day Camp Director to sign the early dismissal form.

PAYMENT OF CAMP:

Any remaining balance must be paid on Monday morning at the registration table. All payments must be made by check or cash (sorry no credit cards).

REFUND POLICY:

All deposits are non-refundable & non-transferable. No refunds will be given except for medical emergencies. Children that are sent home for inappropriate behavior or homesickness are not eligible for a refund.

CHILD PICKUP AUTHORIZATION:

Children will be released only to the persons listed on the enclosed Child Pick-up Authorization Form. Please be sure to bring photo identification when picking up a camper.

TSS:

If your child will be receiving supervision from a TSS, or other professional while at camp, **please call the office at least two weeks in advance** so that adequate arrangements can be made.

CAMP VISITATION:

In order to provide a safe environment for all campers, visitors are discouraged and must be approved by the administration. If a child has forgotten an item, it may be dropped off at the office. All guests must register at office before proceeding.

SAFETY:

We strive to keep camp a safe place for your child. In addition to following up on references for the staff, we obtain all background checks and clearances according to state and federal laws. In addition, we always have a trained person on staff who is specifically dedicated to the proper treatment of injuries or accidents.

POOL:

All campers must pass a swimming test before entering the deep end. In addition to receiving counselor supervision, certified lifeguards are on duty.

DRESS GUIDELINES:

All clothing should be modest and suitable for camp activities. Please avoid clothing with images or wording contrary to Christian principles.

SHORTS: Mid-thigh or longer and not form fitting (please no writing on backside).

SHIRTS: Please avoid form fitting or low cut shirts. Midriff must be covered. (Girls: Please no spaghetti strap or thin strap tank tops.)

SHOES: Close-toed shoes (no sandals).

Please avoid hoop earrings or other dangling jewelry which is a safety hazard.

SWIMSUIT POLICY:

Girls – Modest one-piece swimsuit, or a tankini-only if the fabric overlaps and does not show ANY midriff (no bikinis).

Boys – Swimsuits should be mid-thigh or longer.

CAMP STORE:

Each camper will have the opportunity to visit the camp store once during the week. There are a variety of items that range from \$0.50 to \$10.00.

SNACK BAR

Open during pool hours and on Friday. Items available at the snack bar include: soft pretzels, hot pockets, popcorn, slushies, root beer floats, and ice cream.

LEAVE AT HOME:

Radios, pocket knives, and all electronic devices such as cell phones, CD/MP3 players, iPods, electronic games, tablets, etc. Woodcrest Retreat reserves the right of counselors and staff to confiscate such items for the duration of the program until they are able to return them to the camper and/or parent at or before camp dismissal.

BEHAVIOR EXPECTATIONS:

In the event that a camper's behavior is a hindrance to the rights or the safety of others, or the program, Woodcrest Retreat reserves the right to dismiss the camper upon consultation with the parent.