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## 2017 Summer Camp Staff Application

You can read job descriptions and complete an online application at our website [WoodcrestRetreat.org](http://WoodcrestRetreat.org) or fill out the form below and mail to the address above. We encourage you to pray about this possibility. If you have questions please email [will@woodcrestretreat.org](mailto:will@woodcrestretreat.org) or call our camp office (contact info at top of page).

First Name _____	Address _____
Last Name _____	City _____ State _____ Zip _____
Phone 1 (best # to reach you) _____	Gender ( <i>circle one</i> )    Male    Female        T-Shirt size - XS   S   M   L   XL   XXL
Phone 2 _____	Date of birth (mm/dd/yyyy) ____/____/_____
Email _____	Age (as of June 1 of this summer) _____    Are you on Face book?    Yes    No
Parents' Names _____	Parent Phone _____
Church _____	Pastor's Name(s) _____ Pastor's Phone(s) _____
High School _____	High School Current Grade _____ or Year Graduated _____
College _____	College Current Year ( <i>circle one</i> )    Fr   So   Jr   Sr   or Year Graduated _____ College Major _____
Other Education\Technical training (First Aid, CPR, etc.) _____	

**Previous Work or Volunteer Experience** (List most recent first, attach separate piece of paper if more than 2 positions)

Position _____	Position _____
Name of Organization _____	Name of Organization _____
Supervisor's Name _____	Supervisor's Name _____
Supervisor's Phone _____	Supervisor's Phone _____
Dates of Service (ex. May 2006-Dec. 2007) _____	Dates of Service (ex. May 2006-Dec. 2007) _____
Reason for leaving _____	Reason for leaving _____
Responsibilities _____	Responsibilities _____

**References** – Please list three people to act as your references. **They need to be over 21 and non-relatives.** References should know you well enough to speak about your personality, work ethic and your biblical values. Examples would be pastors or youth group leaders, teachers, and employers. **One reference must be a pastor or spiritual mentor.**

Name _____	Name _____	Name _____
Phone _____	Phone _____	Phone _____
Email _____	Email _____	Email _____
Relationship _____	Relationship _____	Relationship _____
Years Known _____	Years known _____	Years Known _____

**Camping background**

Have you attended a summer camp? \_\_\_\_\_ What camp? \_\_\_\_\_ Year(s)attended \_\_\_\_\_

Have you been a staff at a summer camp? \_\_\_\_\_ Where? \_\_\_\_\_ Years \_\_\_\_\_ Position \_\_\_\_\_

Have you ever served on summer camp staff at Woodcrest Retreat before? \_\_\_\_\_ Position \_\_\_\_\_

How did you find out about Woodcrest Retreat \_\_\_\_\_

List any experience working with children or younger youth. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List any involvements in church, school, or community. \_\_\_\_\_

\_\_\_\_\_

Please share a little about your hobbies, interests, areas of expertise and how you enjoy spending free time.

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How would you describe your personality and style of leadership?

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Share two of your strengths and two of your weaknesses. How will each of these impact your work at camp?

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What gets you excited about working at Woodcrest and why do you feel you are qualified for the position(s) you are applying for?

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Have you ever been convicted of a felony or misdemeanor, or pleaded no contest in a felony, other than a minor traffic violation?

(circle one)      Yes      No      If yes, please explain.

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Have you ever been accused or convicted of physically or sexually abusing a child? (circle one)      Yes      No      If yes, please explain.

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Are you willing to provide information necessary to do a background check? (circle one)      Yes      No

**Personality Survey** (please check all that apply to you)

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Steady, consistent not given to mood swings | <input type="checkbox"/> Life of the party, known by all, knows everybody | <input type="checkbox"/> Entertaining         |
| <input type="checkbox"/> Analytical, reflective, contemplative       | <input type="checkbox"/> Tentative, self-conscious                        | <input type="checkbox"/> Expressive, animated |
| <input type="checkbox"/> Confident, self assured                     | <input type="checkbox"/> Withdrawn, a loner                               | <input type="checkbox"/> Blunt and upfront    |
| <input type="checkbox"/> Loyal, devoted, friendly                    |   | <input type="checkbox"/> Brash and arrogant   |
|  |   | <input type="checkbox"/> Timid, shy           |

How would you describe yourself to someone who has never met you?

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Faith & Testimony - An important part of the ministry of Woodcrest involves sharing faith in Jesus Christ with campers. Please answer the following questions on a separate sheet of paper, returning staff please complete c & d)

- a. Describe when and how you became a Christian.
  
- b. What does Christ mean to you personally?
  
- c. Describe your current spiritual journey? How have you seen God pursuing you AND how have you been seeking God?
  
- d. (Returning staff) Why do you wish to return to Woodcrest Retreat as a summer staff?

Please clearly and concisely describe your personal views about ALL of the following topics and list applicable scripture to support it:

1. God's purpose and will for your life
2. The role of the church
3. Respect of authority
4. Sexuality (including homosexuality & premarital sex)
5. Handling conflict
6. Which 1-2 of the above topics were easiest to answer and which 1-2 were the most difficult for you to answer?
7. How would you share the gospel and give an invitation to follow Christ with a non-Christian camper who is willing to listen? (Be specific – use scripture.) (use a separate sheet of paper)

## **Woodcrest Retreat Mission**

### **To introduce people to Jesus Christ and encourage Christian growth through wholesome programs and quality facilities in a wooded setting**

#### **Statement of Faith**

##### **God**

We believe in one true GOD, eternally existing as Father, Son and Holy Spirit.

##### **Creator**

We believe that this only true and triune God has created all things visible and invisible.

##### **Jesus**

We believe Jesus Christ is the only Son of God. We believe in His virgin birth, His sinless life, His miracles, His atoning death through His shed blood, His bodily resurrection, His ascension to the right hand of the Father and His future personal return in power and glory.

##### **Holy Spirit**

We believe in the Holy Spirit of God who brings conviction, regeneration and the ability to live a godly life.

##### **Bible**

We believe the Bible to be the inspired word of God and the true authority in all matters of life and conduct.

##### **Humanity**

We believe all persons are born sinners and therefore separated from God and need that relationship restored through salvation by grace which can only be received by repentance from sin and through faith in Jesus Christ as Savior. We believe in the sanctity of human life, that God created male and female, and that life begins at conception. We believe that God designed marriage as a covenant relationship between one man and one woman and that sexual intimacy outside of this marriage covenant is contrary to God's divine plan.

##### **Destiny**

We believe in the personal return of Jesus Christ to receive those who have been saved by placing their faith and trust in Him. We believe in the resurrection of both the saved and unsaved—the saved to eternal life and the unsaved to eternal punishment.

I agree with Woodcrest Retreat Mission and Statement of Faith (If you disagree with any part, please explain on separate sheet of paper)

#### **Staff Positions**

Please select if you are seeking a

- Paid position
- Volunteer position

**Positions** (Please select the position(s) that interest you.)

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Overnight Camp Counselor        | <input type="checkbox"/> Videographer           | <input type="checkbox"/> Overnight Camp Director  |
| <input type="checkbox"/> Day Camp Counselor              | <input type="checkbox"/> Nature Instructor      | <input type="checkbox"/> Day Camp Director        |
| <input type="checkbox"/> Lead Camp Counselor             | <input type="checkbox"/> Support Staff          | <input type="checkbox"/> Arts & Crafts Instructor |
| <input type="checkbox"/> Health Care Provider -Overnight | <input type="checkbox"/> Worship Leader         | <input type="checkbox"/> Staff-in-Training Leader |
| <input type="checkbox"/> Health Care Provider – Day      | <input type="checkbox"/> Day Camp Bible Teacher | <input type="checkbox"/> Trekkers Day Camp Leader |
| <input type="checkbox"/> Lifeguard                       |   | <input type="checkbox"/> Food Service Director    |

**2017 Dates and Commitments** – Please select the which weeks of camp you would like to serve

##### Day Camps

- Discovery Day Camp 1 June 19-23
- Discovery Day Camp 2 June 26-30
- Discovery Day Camp 3 July 3-7
- Discovery Day Camp 4 July 10-14
- Discovery Day Camp 5 July 17-21
- Discovery Day Camp 6 July 24-28
- Discovery Day Camp 7 July 31- Aug. 4
- Discovery Day Camp 8 August 7-11

##### Overnight Camps

- Sports Camp June 21-23
- Pioneer Camp 1 June 26-30
- Explorer Camp 1 July 5-7
- Pioneer Camp 2 July 10-14
- Trailblazer Camp July 17-21
- Frontier Camp 2 July 24-28
- Frontier Camp 1 July 31-Aug. 4
- Explorer Camp 2 August 7-11

For paid positions: Please list any dates that you need to be away from camp

***If you are applying for a paid position please note that if you need more than one week off from your summer camp duties it becomes more difficult for us to hire you.***

Do you have reliable transportation to and from camp?

Yes                       No

Staff training is necessary to be an effective staff team member. If you are accepted for a position, please understand you are expected to be at the training session required for your position.

- 1) **Volunteer staff orientation -June 9-11, 2017**
- 2) **Leadership Staff Training – June 5-7, 2017** (required for lead staff paid positions)
- 3) **Staff Orientation Week- June 9-16, 2017** (required for paid positions)

By signing below, I affirm that all application information is true and accurate. I hereby authorize Woodcrest Retreat, and any persons or organizations they deem necessary, to share information about my personal and / or employment history.

Applicant Signature \_\_\_\_\_ Date: \_\_\_\_\_

If the person applying is under 18 years of age, either a parent or guardian must sign below. Your signature indicates that this application is made with full approval on your part. You may be contacted in regards, to your child serving at Woodcrest Retreat

Parent\Guardian signature \_\_\_\_\_ Date: \_\_\_\_\_

*Thank you for taking the time to complete an application to serve on staff with our summer camp program! We encourage you to pray about this possibility as you wait to hear from us. Mail completed form to address at top of application.*

By signing this application, I affirm that all application information is true and accurate. I hereby authorize Woodcrest Retreat and any persons or organizations they deem necessary, to share information about my personal and / or employment history.

## Disclaimer and Acknowledgements

1. Any material misrepresentation or omission of a fact in my application papers or pre-employment interview may be justification for refusal of, or if employed, termination from, employment.

2. Woodcrest Retreat may make a thorough investigation of my entire work history, or any part thereof, and may verify all data given in my application for employment, related papers, or oral interviews, I authorize such investigation and the giving and receiving any information requested by Woodcrest Retreat. I understand that unfavorable information or misrepresentation discovered as a result of this investigation may prevent my being hired, or if hired, may subject me to immediate dismissal. Woodcrest Retreat employment representatives are hereby authorized to contact my previous employers, schools I attended, personal references I have listed, and to make any investigation of my personal background for the purpose of evaluating my qualifications for employment.

3. If I am employed, such employment is for no definite period of time and Woodcrest Retreat can change my position, wages, benefits, conditions, and policies at any time. My employment is 'at will' and can be terminated, with or without cause, at any time without liability for wages or salary except such as may have been earned at the date of such termination and that no promise to the contrary shall be binding to Woodcrest Retreat unless placed in writing and signed by me and the President/CEO of Woodcrest Retreat and his/her representative. I agree to the search of my personal effects and containers and/or accommodations or desk that may be assigned to me, and I hereby waive all claims for damages on account of such searches or examinations.

4. From time to time, some employees of Woodcrest Retreat have the job necessity to drive a Woodcrest Retreat vehicle, either on or off the premises of Woodcrest Retreat. If employed, a copy of your driver's license may be requested to obtain the information necessary to request an MVR (Motor Vehicle Record).

5. As a condition of my initial employment, I agree to submit to such physical examination, or drug and alcohol testing, as may be requested of me. I authorize any physician or hospital to release any information which may be necessary to determine my ability to perform the duties of the position(s) I may be offered, including prior to and during my employment.

6. I have applied for employment at Woodcrest Retreat and I fully understand that Woodcrest Retreat will conduct a criminal background check before I can work on the Woodcrest Retreat staff. I hereby give permission to investigate my background and report the results, positive or negative, to Woodcrest Retreat.

7. The facts set forth in my application in its entirety are true and complete. I understand that false statements on this application shall be considered sufficient for dismissal or discontinued employment consideration.

8. If accepted for employment at Woodcrest Retreat, I agree to abide by all of its policies and procedures.

9. I further understand that this is an application for employment and that no employment contract is being offered.

## APPLICANT SIGNATURE

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Full name

Date